



LAWS RAILROAD MUSEUM & HISTORICAL SITE

OPERATED BY THE ...

BISHOP MUSEUM & HISTORICAL SOCIETY
P. O. BOX 363, BISHOP, CALIFORNIA 93515
TELEPHONE (760) 873-5950

APPLICATION FOR USE OF LAWS MUSEUM GROUNDS

TYPE OF EVENT _____

DATE OF EVENT _____

HOURS OF THE EVENT _____ TO _____

NUMBER OF PEOPLE EXPECTED _____

TYPES OF FACILITIES NEEDED _____

SPONSORS AND LIABLE PARTIES	ADDRESS	TELEPHONE
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_____	_____	_____
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_____	_____	_____
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SIGNATURE

**THE RULES AND REGULATIONS FOR USE OF THE PREMISES ARE
ATTACHED FOR YOUR INFORMATION.**

LAWS MUSEUM BOARD ACTION

APPROVED

DISAPPROVED

COMMENT

**RULES AND REQUIREMENTS FOR PUBLIC AND SOCIAL EVENTS
HELD AT THE LAWS MUSEUM GROUNDS**

1. ABSOLUTELY NO SMOKING!

No smoking is permitted **ANYWHERE** on the museum complex. It will be the responsibility of the sponsor of the event to see that this regulation is **STRICTLY ENFORCED**. The museum will furnish portable no smoking signs, but the sponsor must make as many announcements as needed to control this problem. Furthermore, the sponsor will furnish a minimum of two (2) people to be on patrol for this purpose. Smoking is permitted out on the street or in the parking lot only.

2. CLEANUP

It is the sponsor's responsibility to provide all cleanup of the grounds and buildings immediately after the event. All trash and trashcans must be emptied into the dumpsters behind the rest rooms.

3. SECURITY

The sponsor will make all necessary arrangements to have adequate personal to maintain peace and order during their event. Children will not be allowed to run around or through the museum and buildings. No event will be allowed to interfere with the normal operation of the museum or it's displays if your event is held during our open hours. No loud music allowed.

4. VEHICLE PARKING

Only those vehicles used to unload and load items for the event will be allowed inside the museum grounds. These vehicles are then to be removed during the event.

5. ALCOHOLIC BEVERAGES

No alcoholic beverages allowed on the museum grounds except wine and champagne at weddings. If any other types are requested for the event, it must be brought before the board of directors.

6. CONCESSIONS AND BAR B QUES

Only those types of food or drink concessions requested for the event and approved by the board will be allowed. The board also will determine where each concession will be placed on the museum grounds. No cooking within 25 feet of any building or trees will be allowed.

7. LIABILITY

The sponsor will be liable for any damage to the grounds or buildings. Damage will be repaired and charged to the sponsor. The sponsor will sign a form regarding their event before it is held. Insurance for the event will be discussed for the each individual event.